

Bruhat Bangalore Mahanagara Palike

Office of the Executive Engineer

Road Infrastructure -Darahalli Division

Section 4 (1) (b) (i)- Organisational Structure, aims and functions

Sl. No.	Name of the Organisation	Address	Aims	Functions
1	Office of the Executive Engineer, Road Infrastructure, Dasarahalli Division	Bruhat Bangalore Mahanagara Palike Offices,N.R.Square, Bangalore - 560002	Execution of Major road works	Improvement, Strengthening and Rehabilitation of Roads

Section 4 (1) (b) (ii)- Powers and duties of Officers and employees

Sl. No.	Designation of the Official/employee	Duties allotted	Powers
1	Yarappareddy Executive Engineer	Road Infrastructure Dasarahalli Division	Duties and financial responsibilites as per PWD Departmental Code, VOL -1 Rule 31 to 41
2	Priyadarshini.V.C Assistant Executive Engineer	Road Infrastructure Dasarahalli Division	Duties and financial responsibilites as per PWD Departmental Code, VOL -1 Rule 42 to 47
4	Venktesh N D Assistant Engineer	Handling works under Shrimathi. Priyadarshini.V.C. A.E.E	Duties and financial responsibilites as per PWD Departmental Code, VOL -1 Rule 42 to 47
5	Siddarajegowda.B.S Assistant Engineer	Handling works under Shrimathi. Priyadarshini.V.C. A.E.E	Duties and financial responsibilites as per PWD Departmental Code, VOL -1 Rule 42 to 47

Section 4 (1) (b) (iii) -Procedure followed in decision -making process

Sl. No.	Activity	Description	Decision- making process/time limit for taking decision/Channels of Supervision and accountability	Designation of final decision authority
1	Preparation of Estimates, and Sanctioning of Estimates	Preparing estimates for improvement, strengthening and asphaltting of roads	<p>Preparing estimates for improvement, strengthening and asphaltting of roads</p> <p><i>Preparation of estimates for new roads or rehabilitation and widening of roads:</i></p> <pre> graph TD A["A.E.-15 days"] --> B["A.E.E.-3 days"] B --> C["A.E.-3 days"] C --> D["Account Superintendent-3 days"] D --> E["A.E.-3 days"] E --> F["S.E.-30 days"] F --> G["A.E.-3 days"] G --> H["D.C.E.-3 days"] H --> I["T.A.-3 days"] I --> J["A.E.-3 days"] J --> K["Special Comm.-3 days"] K --> L["P.P.E.D.-3 days"] L --> M["T.V.C.-3 days"] M --> N["Commissioner-3 days"] N --> O["Major works committee-10 days"] O --> P["Council-30 days"] </pre>	<p>1. Commissioner upto Rs. 3.00 crores</p> <p>2. Works council = 3.00 to 4.00 crores</p> <p>3. BBMP council = 4.00 to 5.00 crores</p> <p>4. Government = above 5.00 crores</p>

2	Appointment of Agency to Execute the work / Consultancy services	Preparing tender document, Agreement, work order		Government of karnataka
3	Payment of bills	Preparing bills and payment of bills		Commissioner

Section 4 (1) (b) (iv)- Norms set for the discharge of functions

Sl. No.	Function/ Service	Norms/ standards of performance set	Time frame	Reference document prescribing the norms (Citizen's Charter, Service Charter, etc.)
Not applicable - (This format may be treated as Citizen's Charter)				

Section 4 (1) (b) (v) - Rules, regulations, instruction, manuals and records held/used

Sl. No.	List of Acts, rules, regulations, instructions,	List of Act, rules, etc.
1	PWD code 1 and PWD code 2	All applicable rules and acts
2	PWD Accounts code 1 and PWD Accounts code 2	All applicable rules and acts
3	Land Acquisition act	All applicable rules and acts
4	Karnataka civil service rules	All applicable rules and acts
5	Karnataka financial code	All applicable rules and acts
6	Karnataka treasury code	All applicable rules and acts
7	KTPP act	All applicable rules and acts

Section 4 (1) (b) (vi)-Categories of documents held

Sl. No.	Category of the document	Title of the document	Custodian of the documents
1	E-Preserved for one year	Progress report	Executive Engineer/ A.E.E
2	E-Preserved for one year	PWD Scheduled rates 10-11	Executive Engineer/A.E.E
3	A-Preserved indefinitely	Agreement register	Assistant Engineer
4	A-Preserved indefinitely	Workorder register	Assistant Engineer
5	A-Preserved indefinitely	B.R.Register	A.O/A.S
6	E-Preserved for one year	Attendance register	
7	D- Preserved for five years	Inward register	
8	D- Preserved for five years	Outward register	

Section 4 (1) (b) (vii)-Arrangement for consultation with, or representation by the members of the public in relation to the formulation of policy or

Sl. No	Function/Service	Arrangements for consultation with or representation of public in relation with	Arrangements for consultation with or representation of public in relation with policy implementation
Not Applicable			

Section 4 (1) (b) (viii)-Boards, councils, committees and other bodies constituted as part of the public authority

Name of board, council, committee, etc	Composition	Powers and functions	Whether its meeting are open to
Not Applicable			

Section 4 (1) (b) (ix)-& Section 4 (b)(x)- Directory of officers/employees and their monthly remuneration

Sl. No	Name of the officers/employees	Designation	Office address/ Contact number/e-mail ID		Monthly remuneration etc.
1	H. V. Yarappareddy	Executive Engineer	N.R.Square,BBMP, Bangalore 02	9480685236	Rs. 76300.00
2	H. V. Yarappareddy	Assistant Executive Engineer	N.R.Square,BBMP, Bangalore 02	9035024113	Rs. 52650.00
3	Venktesh N D	Assistant Engineer	N.R.Square,BBMP, Bangalore 02	9901665499	Rs. 43100.00
4	Siddarajegowda.B.S	Assistant Engineer	N.R.Square,BBMP, Bangalore 02	9071016666	Rs. 59700.00

Section 4 (1) (b) (xi)-- Budget allocated to each agency including plans, etc

Sl No	Agency/ Budget head	Plan/Programme/ scheme/project/activity/purpose for which budget is allotted	Proposed expenditure as on last year	Expected outcomes	Report of disbursements made or where such details are available (website, report, notice board)
1	Road Infrastructure Road Related Works P2902 2020-21	-	-	-	-

Section 4 (1) (b) (xii)-- Manner of execution of subsidy programmes**a) information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer component to grant subsidy under various**

Sl No	Name of the programme/activity	Nature/scale of subsidy	Eligibility criteria for grant subsidy	Designation of officer for grant of subsidy
Not applicable				

b) Describe the manner of execution of subsidy programme

Sl No	Name of the programme/activity	Application procedure	Sanction procedure	Disbursement Procedure
Not applicable				

Section 4 (1) (b) (xiii)-- Particulars of recipients of concessions, permits or authorisations granted by the public authority

Sl No	Name and the adress of receipient institutions	Nature/quantum of benefit granted	Date of grant	Name and designation of granting authority
Not applicable				

Section 4 (1) (b) (xiv)-- Information available in electronic form

Sl No	Electronic data	Description (site address/location where available,etc.)	Contents of title	Designation and adress of the custodian of information (held)
1	Web Based Project Management system	www.bbmp.gov.in	Web-Based Project Management System (WBPMS) is a professional tool to manage projects on line from conception to completion.	Concerned Officers handling the works

Section 4 (1) (b) (xv)- Particulars of facilities available to citizen for obtaining information

Sl No	Facility	Description (location of facility/name,etc)	Details of information available
Nil			

Section 4 (1) (b) (xvi)- Names, Designation and other particulars of public information officers**a) Public Information officer (PIO)**

Sl No	Name of the office/ administrative unit	Name and Designation of PIO	Office tel.No Residence tel.No	E-mail
1	Executive Engineer, Road Infrastructure -Dasarahalli Division B.B.M.P	H. V. Yarappareddy	9480685236	-

b) Asst. Public Information officer

Sl No	Name of the office/ administrative unit	Name and Designation of APIO	Office tel.No Residence tel.No	E-mail
1	Assistant Executive Engineer -1 Road Infrastructure Dasarahalli Division	Priyadarshini.V.C	9035024113	-

c) Appellate authority

Sl No	Name of the office/ administrative unit	Name and Designation PIO	Office tel.No Residence tel.No	E-mail
1	Superintending Engineer, Road Infrastructure, B.B.M.P, N.R.Square, Bangalore -02	Rajesh	9480684046	-
2	Chife Engineer, Road Infrastructure, B.B.M.P, N.R.Square, Bangalore -02	Pralhallad B.S	9480683031	-

Section 4 (1) (b) (xvii)- Any other useful information frequently asked by the public.

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Executive Engineer
Road Infrastructure - Dasarahalli Division